

Applying for Part-Time Jobs at the Library

Introduction

The Library requires students to apply through our website. The Dean's Office staff can assist you with any problem you may encounter. Applications are kept as long as the class schedule is current. If you have an application on file, send your name, OSU ID (CWID) and job numbers to lib-pub@okstate.edu.

The Library Website

www.library.okstate.edu

- Look for the "Library Jobs" tab at the top of the page.

Employment Opportunities

www.library.okstate.edu/personnel/

- Click "Student Positions." Please note, this is only a link when a position is available.
- You can review the part-time jobs the Library has open at the time.
- If you'd like to apply for one or more, note the job number, and click on "Application" at the top of the page.

Application Information

www.library.okstate.edu/personnel/application.htm

- If you've never applied for a job at the Library before, you may want to review the Frequently Asked Questions.
- When you're ready to begin, go to "Apply Online."
- Click on the "application" link.
- Use the tab key to move to the next information blank.
- Fill out the form as completely as possible. You must include date, job number, first and last name, email address, OSU ID (CWID) number, local phone number and class schedule to be considered.
- Click "Submit."
- You will be sent an email confirmation when your application is received.



Oklahoma State University
Library

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