

# A guide to using the OSU Libraries

## Remote Services

### **OSU Library Catalog**

The OSU Library Catalog provides access to the library collections of Oklahoma State University at <http://boss.library.okstate.edu>. The catalog contains records for all library books and a significant number of government documents, multi-media materials, and special collections holdings, and it indicates which journals and magazines the Library owns in print and online access. Students and faculty may search the OSU Library Catalog from any computer with a browser and Internet access.

### **Databases & Full-Text Journals**

A list of the Web-based resources can be found at [www.library.okstate.edu/database/](http://www.library.okstate.edu/database/). For current OSU students, faculty, and staff, access to these resources is available from any Internet-connected computer on campus, or by logging in to EZProxy from off-campus. Those resources available to the non-OSU community are indicated with a globe icon.

A list of more than 70,000 current full-text journals, newspapers and magazines may be found by clicking "Full-Text Journals" on the OSU Library Homepage. Each title is linked to the corresponding database which houses full-text access.

### **Instant Messaging, Chat and Text**

If you use AOL Instant Messenger (AIM), ICQ, MSN Messenger and/or Yahoo Messenger, you can IM the OSU Library with your questions. Information about the IM service, including hours, can be found at [www.library.okstate.edu/services/im.htm](http://www.library.okstate.edu/services/im.htm).

To IM the Library, simply send a message to

AIM: *OkstateLibrary*

ICQ: *195159930*

MSN: *OkstateLibrary@hotmail.com*

Yahoo: *OkstateLibrary*

### **Coming Soon**

*Mango® Languages, an online language learning resource. Mango is a self-paced system that teaches actual conversational skills. The library subscription will include over 20 languages. Announcement and links to connect will be on the library homepage.*



Oklahoma State University  
Library

Contact for information:  
Digital Library Services  
Phone: 405-744-9161  
Toll-free: 877-744-9161  
[lib-dls@okstate.edu](mailto:lib-dls@okstate.edu)

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## Services for Remote Library Patrons

[www.library.okstate.edu/dls/](http://www.library.okstate.edu/dls/)

Serving as a central point of contact for students and faculty, the Digital Library Services (DLS) staff coordinates support and services for all remote users. Working with other Library departments, DLS can assist students and faculty with:

- Access to the Library's Online Catalog
- Telephone and email reference services [www.library.okstate.edu/forms/refquest.htm](http://www.library.okstate.edu/forms/refquest.htm)
- Access to more than 300 databases, 70,000+ online journals and more than 300,000 electronic books
- Support and training for EndNote and Reference Manager software [www.library.okstate.edu/bibmanager/index.htm](http://www.library.okstate.edu/bibmanager/index.htm)
- Electronic Reserve: Most of the e-reserve materials are in pdf format. <http://osu-catalog.library.okstate.edu/> (select "Course Reserves")
- Web-based Tutorials for Library Users [www.library.okstate.edu/guides/](http://www.library.okstate.edu/guides/)
- Technical support for these services [www.library.okstate.edu/forms/techsup.htm](http://www.library.okstate.edu/forms/techsup.htm)

## Other Remote Library Services

The OSU Library offers a variety of Web-based services. Links to the online forms may also be found on the "Services" page [www.library.okstate.edu/services.htm](http://www.library.okstate.edu/services.htm).

- Article & Book Requests (Interlibrary Services) <http://illiad.library.okstate.edu/illiad/ILL/logon.html>
- Request a Book or Article from the Annex [www.library.okstate.edu/annex/requests.htm](http://www.library.okstate.edu/annex/requests.htm)
- Request a Book With a Status of "In Process" [www.library.okstate.edu/forms/procform.htm](http://www.library.okstate.edu/forms/procform.htm)
- Recall Books [www.library.okstate.edu/forms/recallbk.htm](http://www.library.okstate.edu/forms/recallbk.htm)
- Suggest a Book for Purchase [www.library.okstate.edu/forms/acquire.htm](http://www.library.okstate.edu/forms/acquire.htm)
- Ask Circulation Questions [www.library.okstate.edu/forms/cirquest.htm](http://www.library.okstate.edu/forms/cirquest.htm)
- Country Information [www.library.okstate.edu/Govdocs/countries.htm](http://www.library.okstate.edu/Govdocs/countries.htm)

## Off-Campus Access Instructions

The OSU Library offers off-campus access to students, faculty, and staff to online journals, indexes, and databases through EZProxy. Links to EZProxy can be found in the footer at the bottom of OSU Library web pages. More information and access instructions for EZProxy may be found on the web at [www.library.okstate.edu/dls/ezproxy.htm](http://www.library.okstate.edu/dls/ezproxy.htm).